PUTNAM COUNTY HOUSING CORPORTATION

11 SEMINARY HILL ROAD

CARMEL, NEW YORK – 10512

HOMEBUYER INTAKE FORM

**Applicant**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Zip\_\_\_\_\_\_\_\_\_

Home Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Work Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Currently You: *Own Rent*

If Rent, How long \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Housing Payment: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you receiving Sect. 8:  *Yes No*

Self-Employed: *Yes No*

Employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employer Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Years Employed: \_\_\_\_\_Hire date\_\_\_\_\_\_\_\_\_\_

Annual *Gross* Income: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Source(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Co-Applicant**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Zip\_\_\_\_\_\_\_\_\_

Home Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Work Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Currently You: *Own Rent*

If Rent, How long \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Housing Payment: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you receiving Sect. 8:  *Yes No*

Self-Employed: *Yes No*

Employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employer Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Years Employed: \_\_\_\_\_\_\_Hire date\_\_\_\_\_\_\_\_

Annual *Gross* Income: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Source(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Total number of family members in household: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1a. Total additional income from household members **over the age of18** $\_\_\_\_\_\_\_\_\_\_\_\_ **(Required)**

2. Total number of family members in household **under the age of 18** \_\_\_\_\_\_\_\_\_\_ **(# of persons)**

3. What amount do you currently have for down payment: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (***Estimate)***

4. Have you or your Co-Applicant/Spouse owned a home within the last three (3) years of the date of this application? □ YES □ NO

4a. If “YES”, explain the circumstances under which you no longer own a home: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. Are you currently on the note and mortgage of deed of a property with someone else?

□ YES □ NO

**\*\* The following questions are being asked for statistical purposes. Your answer will not affect, in any way, your enrollment for our programs:**

7. **Household Type:**

8. **Applicant:** Female / Male **Co-Applicant:** Female / Male

9. **\*\* App Race (Head of Household):**

□ White □ Black or African American □ Hispanic □ Asian □ Black or African American & White □ Hispanic & Black or African American □ Other Multi Racial

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

10. Are you a U.S. Citizen(s)? YES NO

11. **Please list your monthly debt / liabilities:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Company** | **Balance Owed** | **Minimum Monthly Required Payment** | **Status of Account** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

12. Have you ever been sued for a non-payment of a debt, had a garnishee against your wages or filed Bankruptcy? □ YES □ NO

Please explain: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

13. Have you seen your credit report in the last 90 days? If not, when? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

14. Do you have any outstanding unpaid collection/charge off accounts? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

15. How did you hear about us? TV / RADIO (PLEASE SPECIFY CHANNEL/DATE): \_\_\_\_\_\_\_\_\_\_\_

HUD PRINT MEDIA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ FRIEND/RELATIVE LENDER

OTHER: (PLEASE SPECIFY): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_